

Southeast Region Internship

Special Olympics
Colorado



Time Frame: Spring: January-June; Summer: June – August; Fall: August - December

Northeast Regional Intern: The Southeast Regional Intern will assist the Southeast Regional Manager in a number of duties that will include but are not limited to;

- Attend and assist with event management at all Southeast Region events during specified internship time frame and support all aspects of each event including volunteer training, registrations, officials trainings, awards, and souvenir sales
- Support event planning logistics
- Support data entry for all Southeast Region competitions
- Assist with team budgets and general region accounting
- Support marketing initiatives for all Southeast Regional tournaments and fundraisers
- Assist with development leading up to Southeast Region fundraisers including In-Kind auction and sponsorship outreach
- Assist with College Campus involvement initiatives and SO College membership
- Other duties as assigned

Earnings: This position is an unpaid internship. Hours will be documented for service learning hours and/or experience purposes.

Interview Process: If selected, an interview shall be conducted with the Southeast Regional Manager, Tasha Noble.

Required Material: Application, Resume, & Cover Letter

If interested, please contact the Southeast Regional Manager, Tasha Noble, at tnoble@specialolympicsco.org or (321) 794-0190.

Local Address: 1763 S 8th St, Suite 4, Colorado Springs, CO 80905

State Office Address: 12450 E. Arapahoe Road, Suite C, Centennial, CO 80012